

APPROVED

Marshall Academy Board of Directors
Regular Meeting Minutes
September 11, 2014 6:00 p.m.



I. Call to Order

The meeting was called to order at 6:15 p.m., at 18203 Homer Rd., Marshall, Mi

II. Roll Call

Present: Steve Anderson, Brenda Howrey, Mary Kempinski, David Twiss, Patti Cornwell, and Paul Spotts

Excused: Heather Weberling

Also Present: Brent Swan, Kate Witucki, Donald Haist, Mary Doane, Kristen McDowell, Tammy Jachura, Kate Osborne, Leslie Katz, and Susan Twiss

III. Moment of Silence

Board President Twiss called for a moment of silence.

IV. Public Comment

Kate Osborne commented on Language classes offered by the Academy through Mango Language. Parent Tammy Jachura thanked the Board for continuing the Art program and submitted a letter to the Board with suggestions. Mary Doane commented on Facebook rumors.

Discussion regarding Latin and other Language options followed. The motion was made by Cornwell, supported by Howrey to accept the Language program as described for this year and the Board will review changes for the following year. The motion passed unanimously.

V. Approval of Consent Calendar

It was moved by Cornwell, supported by Kempinski that the Consent Calendar including the September 11, 2014 Meeting Agenda amended to change the Comerica Bank resolution to the borrowing acceptance letter, and the August 14, 2014 Organizational and the August 14, 2014 Regular Meeting Minutes be approved. The motion passed unanimously.

VI. Correspondence

ESP evaluation template and direction was received along with the letter from parent Tammy Jachura. Correspondences were placed on file.

VII. Treasurer's Report

MJ Management reviewed the monthly financial report with the Board. It was moved by Cornwell and supported by Anderson that the monthly financial report be approved. The motion passed unanimously.

VIII. New Business

A. Education Service Provider (ESP) evaluation

The ESP evaluation document was distributed with board materials. A committee of Mary Kempinski, Steve Anderson, and Paul Spotts with Heather Weberling as an alternate was formed. The Board members were directed to complete the evaluation form and submit to Dave Twiss one week prior to the October board meeting.

B. Comerica Bank State Aid Note

The motion was made by Spotts, supported by Cornwell to approve and accept the terms and conditions of the Comerica Bank State Aid Anticipation Note. The motion passed unanimously.

C. Credit Card Policy

The motion was made by Anderson, supported by Cornwell to approve the Marshall Academy credit card policy with the stipulation that single credit card purchases do not exceed \$1500, the card limit maximum is \$5000 designating the Headmaster as the authorized user. The motion passed unanimously.

IX. Other Business

None

IX. Business/Management Report

A. Headmaster.

1. Student Achievement

Headmaster Swan reported that five students in Calhoun County were semi-finalist in the National Merit Scholarship Award. We are very proud to announce that two of the county semi-finalist are long term Marshall Academy students.

Headmaster Swan also reported that the Academy placed 27th out of 797 schools on the Schooldigger.com website.

2. Phase II/Focus Quarter Report

Headmaster Swan presented the Phase II and Focus School Fourth Quarter Report. The motion was made by Cornwell, supported by Anderson that both the Phase II and Fourth Quarter Focus School Report be approved as presented. The motion passed unanimously.

3. Operations

Headmaster Swan presented a work based education policy to the Board. A motion was made by Anderson, supported by Cornwell to approve the work based education policy as presented. Motion passed unanimously.

B. MJ Management.
None

C. FSU Representative
None

X. Extended Public Comment

Mary Doane mentioned Halloween Party. Leslie Katz has implemented a reading program in her classroom. Books from the library have been moved into her room to be available to the students throughout the day.

Kristen McDowell presented Junior & Senior trip request to go to New York City May 13-15, 2015. The motion was made by Anderson, supported by Kempinski to approve the New York City trip. Motion passed unanimously.

XI. Board Comments

Patti Cornwell reported that the marketing committee is preparing articles about the Academy teachers to be placed in local media. A lot of website design discussions have taken place with plans to make the website more exciting and colorful. Those working on the design changes are very experienced and are donating their time and talents. Patti Cornwell stated that Facebook is not always used appropriately and comments at times should be taken with a grain of sand.

XII. Reconfirmation of Next Meeting Date

The motion was made by Cornwell, supported by Anderson that the next meeting will be changed to October 16, 2014 at 6:00 p.m. The motion passed unanimously.

XIII. Adjournment

Motion made by Cornwell supported by Howery, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 7:45 p.m.

Proposed minutes respectfully submitted,

Kathleen Witek/15

Recording secretary

Date: September 11, 2014

Approved by the Board of Directors at its October 16, 2014 meeting.

Board Secretary Mary Kujala

10/16/14