

Marshall Academy Board of Directors
Regular *Rescheduled* Meeting Minutes
October 16, 2014, 6:00 p.m.

APPROVED

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I. Call to Order

The meeting was called to order at 6:00 p.m., at 18203 Homer Rd., Marshall, Mi

II. A Moment of Silence

Board President Twiss asked for a moment of silence.

III. Roll Call

Present: David Twiss, Mary Kempinski, Heather Weberling, Steve Anderson, Patti Cornwell, and Paul Spotts

Excused: Brenda Howery

Also Present: Brent Swan, Kate Witucki, Brian Beaudrie, Donald Haist, Laura Emshanov, Randall Darnell, Kathryn Osborne, Susie Twiss, Cyd Deane, and Tammy Jechura

IV. Public Comment

Comments were received regarding perfect attendance recognition and website updates.

V. Approval of Consent Calendar

It was moved by Cornwell, supported by Anderson that the Consent Calendar be approved as amended. Consent Calendar and amendments are as follows:

- October 16, 2014 Meeting Agenda as amended. The ESP correspondence was removed. The ESP evaluation and a request for ESP proposal (RFP) was added to New Business.
- The September 11, 2014 Regular Meeting Minutes
- September 25, 2014 Special Meeting Minutes

The motion passed with unanimous support.

VI. New Business

A. Ferris State University Presentation

Laura Emshanov FSU Focus School Liason presented Phase 1 (Focus Schools) material and reviewed the resources that are provided by Ferris State University Charter Schools Office.

B. Audit Presentation

Randall Darnell, CPA reviewed the audit of 2013-14 financial operations with the board. It was moved by Spotts that the audit be received. The motion was supported by Cornwell. The motion passed unanimously

C. Education Service Provider (ESP) evaluation

The ESP evaluation committee gave the evaluation document to Board President Twiss. Academic Achievement was highlighted and overall rating was mentioned. It was moved by Anderson and supported by Cornwell that the ESP evaluation be forwarded to FSU. The motion passed without dissent.

D. Request for Proposal

President Twiss appointed Kempinski (committee chair), Spotts, and Cornwell to a committee to request proposals for Educational Service Providers. It was moved by Anderson and supported by Cornwell to approve the committee and request for proposals. The motion passed without dissent.

VII. Correspondence

A. Letter to FSU

Board President Twiss with the assistance of Spotts will draft a letter to FSU requesting a rate reduction. It was moved by Anderson and supported by Cornwell to send the letter to Ron Rizzo FSU Interim Director. The motion passed unanimously.

B. Ferris State University

1. Academic Performance Report
2. Epi Pen Requirements

Correspondence were received and placed on file.

VIII. Treasurer's Report

A. Monthly Financials

The Board reviewed the monthly financial report. It was moved by Cornwell and supported by Anderson that the monthly financial report be approved. The motion passed unanimously. Budget Committee gave recommendation to reduce payroll, MJ Management service fees, and FSU authorization fees.

IX. Other Business

A. Halloween Activities 2014-15

Headmaster Swan distributed Halloween activity recommendations to the Board. The motion was made by Cornwell, supported by Anderson to approve the activities for K-7th grade for one (1) year

trial. The motion passed by a 3 yeas and 2 nays vote. Board President Twiss requested that a recap report be made to the Board at the November meeting.

B. School Improvement Team Appointment

Kempinski and Weberling will serve as co-members to the school improvement team.

C. Mowing & Plowing Bid

The motion was made by Spotts, supported by Kempinski to approve the Academy to request mowing service proposals. The motion passed without dissent.

The motion was made by Anderson, supported by Cornwell to approve the Academy to request Plowing service proposals. The motion passed without dissent.

D. Epi Pen Policy

The Board reviewed the Epi Pen Policy to meet state guidelines. The motion was made by Cornwell, supported by Spotts that the Epi Pen Policy and Procedures be approved as presented. The motion passed unanimously.

X. Business/Management Report

A. Headmaster.

1. Student Achievement

Headmaster Swan presented Fall Scantron testing analysis data.

2. Phase I

Headmaster Swan reported on actions taken to bridge the performance gap.

3. Operations

Headmaster Swan presented two policies for the Board to consider at the November meeting regarding the keys to the Academy and use of the Academy facility.

B. MJ Management

Kate Witucki complimented the Board on their professionalism during this time of difficult decision making.

C. FSU Representative

Don Haist agreed with MJ Management and complimented the Board.

X. Extended Public Comment

The Board was asked if there are any plans to work with the educational service provider regarding the evaluation.

XI. Board Comments

Webering - The upcoming MAPA sponsored Harvest Party.

Kempinski - Two students from Marshall Academy made all conference on the Cross Country team.

Cornwell - Daughters friend enrolled two students at the Academy and said that it is the best school they have ever attended. Both students now look forward to coming to school and excited to do homework.

Anderson - Was politely greeted by a student by calling him sir and opening the door.

XII. Reconfirmation of Next Meeting Date

The next regular board meeting will be held on November 13, 2014 at 6:00 p.m.

XIII. Adjournment

Motion made by Cornwell, supported by Anderson, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 8:20 p.m.

Proposed minutes respectfully submitted,

Kathleen Witucki *KW*

Date: October 16, 2014

Kathleen Witucki, recording secretary

Approved by the Board of Directors at its November 13, 2014 meeting.

Board Secretary Gray Kempinski

11-13-14