

Marshall Academy Board of Directors
Regular Meeting Minutes
November 13, 2014, 6:00 p.m.



I. Call to Order

The meeting was called to order at 6:05 p.m., at 18203 Homer Rd., Marshall, Mi

II. A Moment of Silence

Board President Twiss asked for a moment of silence.

III. Roll Call

Present: David Twiss, Brenda Howery, Mary Kempinski, Heather Weberling, Patti Cornwell, and Paul Spotts

Excused: Steve Anderson

Also Present: Brent Swan, Kate Witucki, Brian Beaudrie, Donald Haist, Mary Doan, Luke Husted, Danielle Anghn-Wynch, Nicole Rene' Gustavson, and Tina Tschurhart

IV. Public Comment

Members of the public were there to observe board meeting, one being a parent of a 3rd and 5th grade students.

V. Approval of Consent Calendar

It was moved by Cornwell, supported by Spotts that the Consent Calendar be approved as amended. Consent Calendar and amendments are as follows:

- November 13, 2014 Meeting Agenda as amended US Bank Resolution was added to new business.
- The October 16, 2014 Regular Meeting Minutes as presented.

The motion passed with unanimous support.

VI. Correspondence

A. FSU Reauthorization Review

Correspondence was reviewed by the Board and placed of file. Ferris State University Representative will be attending the December Board Meeting.

VII. Treasurer's Report

A. Monthly Financials

MJ Management Services reviewed the monthly financial report with the Board. It was moved by Howrey supported by Kempinski that the monthly financial report be approved. The motion passed unanimously.

B. Approval of First Quarter Financial Report

MJ Management Services reviewed the first quarter 2014-15 financial report with the Board. It was moved by Cornwell and supported by Howrey that the first quarter financial report be approved. The motion passed with unanimous support.

C. Preliminary Budget Amendment Review

The budget committee reviewed a preliminary 2014-15 budget amendment with the Board. After discussion the motion was made by Spotts, with the support of Howrey that the 2014-15 budget amendment be approved. The motion passed unanimously.

VIII. New Business

A. Snow Removal Proposals

Four proposals for snow removal were received and reviewed by the Board. The motion was made by Cornwell, supported by Kempinski that the Gardner Brothers snow removal proposal be approved. The motion passed unanimously.

B. US Bank Resolution

MJ Management Services reviewed the US Bank resolution with the Board. It was moved by Cornwell, supported by Weberling that resolution be approved as presented. The motion passed unanimously.

C. FERPA Notice

The FERPA notice was given to the Board for review. Action tabled to the December Board Meeting.

D. Homeless Student Policy

The Homeless Student Policy was given to the Board for review. Action tabled to the December Board Meeting.

E. Dispute Resolution

The dispute resolution was given to the Board for review. Action tabled to the December Board Meeting.

IX. Other Business

A. Key Entry Policy

Headmaster Swan reviewed the proposed key entry policy with the Board. Motion was made by Spotts, supported by Cornwell that the building key policy be approved as presented. Marshall Academy building keys will only to be issued to employees or Board Members of the Academy. The motion passed unanimously.

B. Facility Usage Policy

Headmaster Swan reviewed the proposed temporary change in facility use policy. Motion was made by Kempinski, supported by Howrey that the policy be approved and reviewed in September 2015. Motion passed unanimously.

C. ESP Evaluation

The ESP evaluation was reviewed with MJ Management Services. The Board requested that the areas that need improvement be addressed by MJ Management at the February Board meeting. Motion was made Cornwell supported by Howrey that the ESP evaluation be approved. Motion passed unanimously.

X. Business/Management Report

A. Headmaster.

1. Student Achievement

Scantron scores are pretty strong. Varsity Volleyball Team made all-State honors with a 3.33 GPA.

2. Phase I

Headmaster Swan reported on the continuation to implement a temporary liaison. Calhoun ISD intervention will allow for 3 additional aides at the Academy.

3. Operations

a. Halloween Activity Report

Good feedback was received about activities that took place.

Headmaster Swan reported that 12 new students have enrolled since count day.

B. MJ Management

C. FSU Representative

Don Haist informed the Board of the online training that is available.

X. Extended Public Comment

The Board was asked what they can do as a Board to keep families at the Academy.

XI. Board Comments

Howrey- MA graduates have done extremely well at the University level. It's the outcome that's why you stay. MA teaches the whole person.
Spotts – The test scores, Marshall is on top in many areas. It take sacrifice from parents. We appreciate the teachers by taking the extra time to compliment them on turning around new students that were ready to drop out.

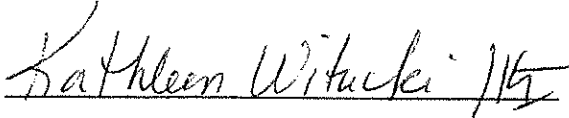
XII. Reconfirmation of Next Meeting Date

The next regular board meeting will be held on December 11, 2014 at 6:00 p.m.

XIII. Adjournment

Motion made by Cornwell, supported by Anderson, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 8:20 p.m.

Proposed minutes respectfully submitted,



Date: November 13, 2014

Kathleen Witucki, recording secretary

Approved by the Board of Directors at its December 11, 2014 meeting.

Board Secretary  12/11/14