

Marshall Academy Board of Directors
Regular Meeting Minutes
May 14, 2015, 5:30 p.m.

APPROVED

PROPOSED

I. Call to Order

The meeting was called to order at 5:35 p.m., at 18203 Homer Rd., Marshall, Mi

II. A Moment of Silence

Board President Twiss asked for a moment of silence.

III. Roll Call

Present: David Twiss, Brenda Howery, Mary Kempinski, Patti Cornwell, Steve Anderson, Heather Weberling, and Paul Spotts,

Excused: ~~Steve Anderson~~

Also Present: Brent Swan, Ron Rizzo, Don Haist, Kate Witucki, Leslie Katz, and Nicole Rene' Gustauson,

IV. Reading of the Mission Statement

Pass

V. Public Comment

None

VI. Approval of Consent Calendar

A. May 14, 2015 Regular Meeting Agenda

It was moved by Anderson, supported by Spotts that the May 14, 2015 Meeting Agenda be approved. The motion passed unanimously.

B. April 16, 2015 Regular Meeting Minutes

It was moved by Anderson, supported by Cornwell that the April 16, 2015 Meeting Minutes be approved as presented. The motion passed unanimously.

C. April 29, 2015 Special Meeting Minutes

It was moved by Cornwell, supported by Anderson that the April 29, 2015 Special Meeting Minutes be approved as presented. The motion passed unanimously.

VII. Correspondence

A letter from Harley & Duke was reviewed by the Board. Board President Twiss will call the Harley & Duke chairman.

VIII. Treasurer's Report

A. Approval of Monthly Financials

MJ Management Services reviewed the monthly financial report with the Board. It was moved by Cornwell, supported by Kempinski that the monthly financial report be approved. The motion passed unanimously.

B. Third Quarter Report

MJ Management reviewed the third quarter report with the Board. It was moved by Cornwell, supported by Anderson that the third quarter report be approved as presented. Motion passed unanimously.

C. 2015-16 Budget Preliminary Review

MJ Management reviewed the preliminary budget for 2015-16 with the Board.

IX. New Business

A. Educational Service Provider Contract

The ESP contract is under review approval tabled to the June meeting. FSU director Ron Rizzo informed the Board of an orientation meeting with Midwest Management at FSU on Friday, May 15th.

B. School Calendar Revised

Tabled to June meeting.

C. Board Meeting Schedule 2015-16

The motion was made by Spotts, supported by Howery to revise the 2015-16 board meeting schedule by moving the organizational board meeting date to July 30, 2015 at 6:00 p.m. and accept the change to the April board meeting date. The motion passed unanimously.

D. Audit Engagement Letter

MJ Management reviewed the audit engagement letter from Darnell & Meyering confirming auditing services for the June 30, 2015 year end. The motion was made by Spotts, supported by Cornwell to approve auditing services with Darnell & Meyering for the June 30, 2015 year end. The motion passed unanimously.

E. Financial Stabilization Plan

FSU extended the due date to June 30, 2015 to allow the Board time to work with new management company.

X. Other Business

A. Committee Reports

1. Budget

The committee will meet May 21, 2015 to begin work on the stabilization plan.

2. Marketing

Open House will take place this week. Radio and Facebook advertising are being discussed.

B. Transportation Report

Headmaster Swan provided cost information to the Board regarding bus transportation. The motion was made by Spotts, supported by Cornwell to approve of one bus to offer transportation to and from school only with one designated stop, not door to door.

XI. Business/Management Report

A. Headmaster.

1. Student Achievement

Headmaster Swan reviewed the School Improvement Plan with the Board. Mr. Swan asked for Board input and would like to have it approved at the June meeting.

2. Phase I

3. Operations

The motion was made by Spotts, supported by Kempinski to approve Velocity Baseball to structure and care for a baseball field on the Academy grounds. The motion passed unanimously.

B. MJ Management

Kathleen Witucki wished Marshall Academy well and informed the Board that her office is doing everything necessary to ensure a smooth transition for June 30, 2015.

C. FSU Representative

Don Haist reminded the Board that they will need two new Board members for the fall.

X. Extended Public Comment

None

XI. Board Comments

None

XII. Reconfirmation of Next Board Meeting Dates

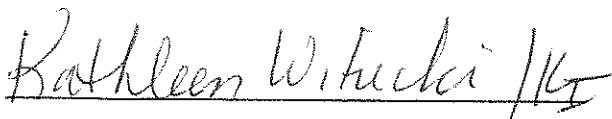
The motion was made by Cornwell, supported by Kempinski to change the June 11, 2015 regular meeting/budget hearing to June 10, 2015 and the time to 5:30 p.m. The motion passed unanimously.

The next regular board meeting/budget hearing will be held on June 10, 2015 at 5:30 p.m.

XIII. Adjournment

Motion made by Cornwell, supported by Howery, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 6:56 p.m.


Proposed minutes respectfully submitted,



Date: May 14, 2015

Kathleen Witucki, recording secretary

Approved by the Board of Directors at its June 10, 2015 meeting.

Board Secretary 

Date: 6/10/15

