

Marshall Academy Board of Directors  
Regular Meeting Minutes  
March 12, 2015, 6:00 p.m.

**APPROVED**

**PROPOSED**

I. Call to Order

The meeting was called to order at 6:05 p.m., at 18203 Homer Rd., Marshall, Mi

II. A Moment of Silence

Board President Twiss asked for a moment of silence.

III. Roll Call

Present: David Twiss, Brenda Howery, Mary Kempinski, Steve Anderson, Heather Weberling, and Paul Spotts

Excused: Patti Cornwell

Also Present: Brent Swan, Kate Witucki, Jessica Serbantez, Susan Twiss, Luke Husted, and Ann Tschurhart

IV. Reading of the Mission Statement

Board Member Paul Spotts read the Marshall Academy Mission Statement.

V. Public Comment

None

VI. Approval of Consent Calendar

A. March 12, 2015 Regular Meeting Agenda

It was moved by Anderson, supported by Howery that the March 12, 2015 Meeting Agenda be approved as amended adding the Educational Goal Policy Review. The motion passed unanimously.

B. February 12, 2015 Regular Meeting Minutes

It was moved by Anderson, supported by Howery that the February 12, 2015 Meeting Minutes be approved as presented. The motion passed unanimously.

VII. Correspondence

A. FSU - Reauthorization

MJ Management reviewed the Ferris State Reauthorization guidelines for the Academy. Correspondences was placed on file.

VIII. Treasurer's Report

A. Approval of Monthly Financials

MJ Management Services reviewed the monthly financial report with the Board. It was moved by Howery supported by Kempinski that the monthly financial report be approved. The motion passed unanimously.

IX. New Business

A. Restated Articles of Incorporation Resolution

MJ Management reviewed the Restated Articles of Incorporation provided by attorney Kevin Foley with the Board. The motion was made by Spotts, supported by Anderson that the Restated Articles of Incorporation Resolution be approved and filed. The motion passed unanimously

B. Terms and Conditions of Contract

MJ Management reviewed the Terms and Conditions of Contract with FSU. The motion was made by Anderson, supported by Twiss that the Terms and Conditions of Contract between Marshall Academy and Ferris State University be approved as presented. The motion passed unanimously.

C. Bylaws

MJ Management reviewed the Bylaws for Marshall Academy. The motion was made by Howery, supported by Kempinski that the Bylaws for Marshall Academy be approved as presented. The motion passed unanimously

D. School Calendar

Headmaster Swan reviewed the proposed school calendar for the 2015-16 academic year. The motion was made by Howery, supported by Kempinski that the proposed 2015-16 school calendar be approved as presented. The motion passed unanimously.

X. Other Business

A. Committee Reports

1. Budget

Budget issues were reviewed with the Board. A budget planning meeting to be scheduled.

2. Marketing

An update on the Academy website was given to the Board.

3. ESP Proposal

The Proposal Committee requested a special board meeting to be scheduled on April 2, 2015 at 6:00 p.m. for the purpose of: Service Provider Interview. Service company will be contacted to confirm date and time.

B. Educational Goal Policy

Headmaster Swan reported that the policy is not available and asked for it to be tabled for the next regularly scheduled board meeting.

C. Marshall Academy Dispute Resolution

Headmaster Swan reviewed the MDE requirements for the Marshall Academy Dispute Resolution. The motion was made by Kempinski, supported by Howery that the Marshall Academy Dispute Resolution be approved as presented. The motion passed unanimously.

D. Marshall Academy Dispute Resolution Determination

Headmaster Swan reviewed the MDE requirements for the Marshall Academy Dispute Resolution Determination. The motion was made by Kempinski, supported by Anderson that the Marshall Academy Dispute Resolution Determination be approved as presented. The motion passed unanimously.

XI. Business/Management Report

A. Headmaster.

1. Student Achievement

Staff changed agenda that was developed by the MDE Liaison to better serve the students. Reading scores show closing the gap during the day. Most needed intervention for students are after school. Spring testing will begin in April.

2. Phase I

a. Focus School Quarter Report

The Second Quarter Focus School Report was reviewed with the Board.

3. Operations

Farm land lease to Keesling was renewed.

B. MJ Management

Recruitment for a High School Art Teacher has begun. Another Kg round up will be held in April that all staff will participate in.

C. FSU Representative

N/A

X. Extended Public Comment

The Board Members were thanked for their service on the Board.

XI. Board Comments

Board Member Spotts spoke about the boys basketball team.

Student musical play performance *Tim, Tat, Tot* will be showing on March 31<sup>st</sup> with show times at 6:30 and 7:30, admission is free.

XII. Reconfirmation of Next Meeting Date

The next regular board meeting will be held on April 16, 2015 at 6:00 p.m.

The April 2, 2015 at 6:00 p.m. special meeting to be confirmed.

XIII. Adjournment

Motion made by Anderson, supported by Howery, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 8:00 p.m.

**Proposed minutes respectfully submitted,**

Kathleen Witucki 11/5

Date: March 12, 2015

Kathleen Witucki, recording secretary

Approved by the Board of Directors at its April 16, 2015 meeting.

Board Secretary Cheryl Gumpert

Date: 4/16/15