

Marshall Academy Board of Directors
Regular Meeting
March 9th, 2016 6:00P.M.
Proposed Minutes

Approved

I. Meeting Call to Order

Called to order at 6:05 P.M.

II. Roll Call

Present: Dave Twiss, Mary Kempinski, Heather Weberling, and Laura Koziarski.
Excused: Patti Cornwell, Paul Spotts

Also Present: Frank Patterson, Ralph Cunningham, Don Haist, Brent Swan, Leslie Katz
Public: Kristen McDowell, John Miller, Aaron Grenier

III. Public Comment

None

IV. Approval of Consent Calendar

Motion made by Koziarski supported by Kempinski that the Consent Calendar including the January 14th, 2016 Regular Meeting Minutes, the February 3rd, 2016 Special Meeting Minutes, and the March 9th, 2016 Regular Board Meeting Agenda be approved. Motion passed unanimously.

V. Correspondence

Letter to Mary Kempinski from FSU with congratulations on reappointment to the Board but will need to complete professional development.

VI. Treasurer's Report

A. February Financial Report and Second Quarter Financial Report

- Food Service reimbursement claim (1st).
- Integrated Learning Approach donations and a check to them.
- Last payment to Midwest to cover short-term loan.
- Title I and IIA funds for paraprofessionals, conferences, and services.
- Budgeting high for heat/electric in winter months. Came in under budget.
- More payments made since printing of the accounts payable, checks sent Monday.
- Food items paid in a large sum monthly.
- School Admin Expenses – Other Professional Services added into the budget for ILA. There was no line item initially, but it can be added in with the June budget for next year.
- More donations for ILA than what is in the February report (some received in March). Several more since then. Will be reflected in March financial report.
- Some of the ILA budget funds are expended in Title I and Title IIA.
- Largest debt is ISD.
- After March, monthly payments should be manageable to keep up without accruing outstanding balances.
- Discussion of aide on the bus and the expense of that service.

The Board reviewed the February Financial Statement and Second Quarter Financials. It was moved by Kempinski and supported by Weberling that the treasurer's report be approved. The motion passed unanimously.

VII. New Business

VIII. Other Business

A. School Lunch Program Update

- Overview of Food Services since start of Federal Program – total Revenues 14,214.18 and Expenditures 13,459.86. Lunch Program did not cost MA anything.
- Calhoun in process of reviewing kitchen. Have not heard anything yet.
- With health inspection a few items will need to be taken care of: paints, hood for stove, microwave upgrade, etc.
- Percentage of students at free and reduced above 40% which is what you need for school wide application for next year.
- Reimbursement for a portion of students if school wide.
- Hood for stove is very expensive (\$15,000). Will try to find one at auction, get donations, etc. in order to cut costs.

B. Integrated Learning Approach Update

- Program launched this week.
 - 7-12 assembly to overview the concept.
 - Tuesday the first day students attended the class (6th hour).
- Parent meeting Friday with those selected for the program.
- Training with staff and Dr. Sarahan was well received and went well according to Mr. Grenier.
- All parents have accepted their selection (7-10th grade; 12 students total).
- 50 minute class breakdown
 - 1st day orientation – journey together, explanation of strands, how to use the system and the projects they will work on.
 - Each day a practice activity/goal
 - Active listening activity
 - Video clips, reading selections, bingo game, questionnaires, goal setting
 - Example of goal “I physically organize materials”.
 - Examples of goals – organizational and social
 - Get assessment data and parent feedback next week to set 2 more goals (currently have 2 set); want to have a goal for all 4 areas of the map.
 - Parents emailed once weekly.
 - Mr. Twiss asked if there was a stigma yet to the students, wants to make sure those students have not been targeted and will not be in the future.
 - The assembly was a start. Should not be a hidden activity, will be integrated in all classrooms so it shouldn't be something for only some students, all students will benefit and know the program. It would be an honor to be selected for the pilot.
 - Student ambassadors – one from each class to come in and mentor the students. Will look out for classmates in the halls, lunch room, classrooms, etc.
 - Mr. Cunningham asked if the ILA program has or will help with discipline. There was discussion that the program should help with discipline.
 - Mr. Grenier outlined that all staff knows the language and will work toward a positive student culture.
 - A few of the students are positive and participating whereas they've had issues in the past. Might be too soon to tell.
 - Pilot program is 7-10; but all staff have gone through

the training. More support and training with elementary in the future. The staff is buying in, but aren't sure how it will affect them at this time. Future plans will be made if the pilot is extended.

- There was an article in the newspaper regarding the ILA program. Swan will be asking the article to run in the Battle Creek Enquirer as well.
- Laura Koziarski will contact radio to broadcast the information out as well.
- Fundraising – Koziarski working with Marshall Community Foundation and Rotary, meeting with Marshall Giving Circle (women's giving circle), Kellogg Foundation Board to bring back Sarahan in April. Also writing grants to pay for summer, fall, etc.
- Mr. Twiss emphasized the importance of the program to benefit the students. The students need to grow up and become valuable community participants. Needs to roll down to the elementary as well to affect more students.

IX. Business/Management Report

A. Headmaster

- Student Achievement
 - Finishing Winter test window of NWEA this week. Will show how students have grown.
- Operations
 - February 10th Count – 257
 - Recommends a stipend for Aaron Grenier with his work with ILA
 - Recommendation is \$3,000 by Brent Swan for the remainder of the school year.
 - Spends 50 minutes teaching the class; takes half of his planning.
 - Facilitates contacts with parents, students, and staff for the program.
 - Approximately 7-10 hours a week on this program.
 - KG Round-up
 - March 10th and March 23rd
 - Set up Dial-A-Ride to get parents and students who can't get to KG Round-up for the second event
 - \$4 each way to Albion
 - Maybe the school bus would be cheaper

B. Midwest School Services

- Modify ads to provide transportation for March 23rd with the school bus
- NWEA testing being completed – M-Step scores were low, so NWEA growth needs to be analyzed to see where students are performing.
 - Twiss directed Mr. Swan to get NWEA test results to Midwest and the Board before the next meeting. Wants to view the information well before the April meeting.
- Mr. Cunningham spoke with a board of director at Albion College. Very interested in getting involved with the school and community. Try to increase dual-enrollment and perhaps set up mentoring (college students come to the school to speak with students). Organize a team to set up a meeting and brainstorm ideas and setup ways to increase involvement.
 - Koziarski mentioned trying to get interns into the school, especially with ILA.
- Patterson reached out to Darnell Meyering regarding the audit.
 - Will need to look at bids and proposals for a new auditor at the next

organizational meeting in July.

C. Ferris State University

- Haist excited about the idea of getting Albion more involved. A great connection.
- Reminder to complete professional development hours.
- Still have a vacant seat. Look for more members.
 - Don't all have to be parents but could be, would like a balance.

X. Extended Public Comment

Walk-to-the-Fountain – recommended raising funds for Keri J. who just passed away, but the MS is now doing a walk this weekend. Need other ideas.

XI. Board Comments

Play is March 31st – Musical “Bummer” by Mr. Knoch
Creating a committee to view curriculum in the future; set for April meeting.
1 snow day left.

XII. Reconfirmation of Next Meeting Date: April 13th, 2016 at 6:00 P.M.

XIII. Adjournment

Moved by Koziarski supported by Kempinski to adjourn. Unanimous approval to adjourn.
Meeting adjourned at 7:32 PM

Proposed minutes respectfully submitted,

Leslie Katz
Leslie Katz, recording secretary

Date: March 9th, 2016

Approved by the Board of Directors at its April 13th, 2016 meeting.

Board Secretary David P. Eisen RR
President

Date: 4/13/16