

Marshall Academy Board of Directors  
Regular Meeting & Budget Hearing Minutes  
June 10, 2015, 5:30 p.m.

**PROPOSED**

I. Call to Order

The meeting was called to order at 5:35 p.m., at 18203 Homer Rd., Marshall, Mi

II. Roll Call

Present: Dave Twiss, Brenda Howery, Steve Anderson, Mary Kempinski, Paul Spotts, and Heather Weberling

Excused: Patti Cornwell

Also Present: Brent Swan, Kate Witucki, Don Haist, Kristen McDowell, Frank Patterson, and Ralph Cunningham

III. Public Comment

None

IV. Approval of Consent Calendar

Motion made by Kempinski, supported by Anderson that the Consent Calendar including the June 10, 2015 Meeting Agenda, and the May 14, 2015 Regular Meeting Minutes be approved. Motion passed unanimously.

V. Correspondence

A. Harley & Duke Response

Correspondence was reviewed by the Board and placed on file.

VI. Treasurer's Report

A. Approval of Financial Report

The Board reviewed the monthly financial report. It was moved by Anderson and supported by Kempinski that the monthly financial report be approved. The motion passed unanimously.

B. 2014-15 Budget Amendment

The 2014-15 June Budget amendment was reviewed. It was moved by Spotts, supported by Howery that the budget amendment be approved with a reduced adjustment made to management fees. The motion passed without dissent.

C. Suspension of Rules for 2015-16 Budget Hearing

It was moved by Anderson, with support by Howery that the rules be suspended for purpose of conducting a budget hearing on the proposed 2015-16 budget. The motion passed with unanimous support.

MJ Management Services reviewed the budget. The board asked for public comment on the budget. Comments were received.

D. Resumption of Rules

It was moved by Howrey with support by Spotts that the rules be resumed. The motion passed without dissent.

E. Approval of 2015-16 Budget

It was moved by Anderson, with support by Kempinski, that the 2015-16 budget be adopted. The motion passed with unanimous support.

F. 2015-16 MFA Borrowing Resolution

MJ Management Services reviewed the MFA application and borrowing resolution with the Board. It was moved by Howrey, with support by Anderson, that the 2015-16 State Aid Note application and resolution with the Michigan Finance Authority be approved. The motion passed with unanimous support.

VII. New Business

A. Cardiac Safety Plan.

Headmaster Swan reviewed the Cardiac Safety Plan with the Board. It was moved by Spotts supported by Kempinski that the Cardiac Safety Plan be approved. The motion passed with unanimous support.

B. Board Expense Reimbursement Policy

Headmaster Swan reviewed the Board Expense Reimbursement Policy with the Board. It was moved by Kempinski supported by Webberling that the Board Expense Reimbursement Policy be approved. The motion passed with unanimous support.

VIII. Other Business

A. 2015-16 School Calendar

Headmaster Swan presented the revised 2015-16 school year calendar. A motion supporting the calendar was made by Howery, with the support by Spotts. The motion passed with unanimous support.

B. MHSAA Resolution

Headmaster Swan presented the MHSAA Resolution for 2015-16. The motion was made by Spotts, supported by Howrey to approve the MHSAA Resolution for 2015-16. The motion passed with unanimous support.

C. Educational Service Provider Contract

The Board received a non-disapproval letter from FSU regarding the service provider contract with Midwest Management Group. The motion was made by Howery, supported by Weberling to approve the contract with Midwest Management Group. The motion passed without dissent.

D. Marshall Academy Stabilization Plan

Tabled to July meeting.

## E. Committee Reports

1. Budget  
The committee will be meeting to address financial needs of the Academy.
2. Marketing
  - The carnival that was recently held was a joy with both current and new families attending. 4 new students were enrolled.
  - Team building professional development will take place to meet enrollment needs.
  - Midwest Management Group has several things in mind to do over the summer within the community.

## IX. Business/Management Report

### A. Headmaster.

1. Student Achievement  
Headmaster Swan reported that M-Step and Scantron results will be in soon. Most students meet growth goals.
2. Phase I
  - a. Focus School Quarter Report  
Headmaster Swan reviewed the Focus School Report for the third quarter.
3. Operations
  - Headmaster Swan recommended that Comerica Bank be considered for a State Aid loan for 2015-16.
  - Staff has been updated on budget and student enrollment concerns.
  - The Academy has leased a bus for 2 years to begin in the fall.

### B. MJ Management

### C. FSU Representative

Don Haist reminded the Board of the need to get new Board applicants and hiring office staff to oversee compliance for the Academy.

## X. Extended Public Comment

None

## XI. Board Comments

None

## XII. Reconfirmation of Next Meeting Date

Next meeting will be July 30, 2015 at 6:00 p.m.

XIII. Adjournment

Motion made by Howery supported by Kempinski, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 8:00 p.m.

**Proposed minutes respectfully submitted,**

Kathleen Witucki / HW

Date: June 10, 2015

Kathleen Witucki, recording secretary

Approved by the Board of Directors at its July 30<sup>th</sup>, 2015 meeting.

Board Secretary [Signature]

Date: 7/30/15