

Marshall Academy Board of Directors  
Regular Meeting  
July 30, 2015 6:00p.m.  
Proposed Minutes

*Approved*

I. Meeting Call to Order

6:21

II. Roll Call

Present: Dave Twiss, Patti Cornwell, Mary Kempinski, Paul Spotts, Heather Weberling

Also Present: Frank Patterson, Don Haist, Brent Swan, Leslie Katz

III. Public Comment

None

IV. Approval of Consent Calendar

Motion made by Cornwell, supported by Weberling that the Consent Calendar including the June 10th, 2015 Meeting Minutes and the July 30<sup>th</sup>, 2015 Regular Meeting Agenda be approved. Motion passed unanimously.

V. Correspondence

None

VI. Treasurer's Report

A. Approval of Financial Report

- Updated Unpaid Bills in Detail.
- Spotts asked Midwest if they had a step increase for salary when MA gets new hires. That was explained as specific to each school. Swan explained salary is based on market demand and need.
- US Bank Report – excited about recruitment push with bus and canvassing the neighborhoods. They get a percentage of State aid each month, that's why it fluctuates.
- Everything is settled with MJ Management.

The Board reviewed the monthly financial report. It was moved by Cornwell and supported by Weberling that the monthly financial report be approved. The motion passed unanimously.

VII. New Business

A. School Improvement Plan (SIP)

Headmaster Swan reviewed the SIP with the Board. Activities must show up in your SIP to be reimbursed through Title I. This is a working document and can be added to and edited as needed. It was moved by Spotts and supported by Cornwell that the Marshall Academy School Improvement Plan be approved for the 2015-2016 academic year. The motion passed with unanimous support.

B. Comerica Bank – Add Authorized Signers

Motion made by Cornwell and supported by Kempinski that Dave Twiss and Heather Weberling be added to the list of authorized signers on the Comerica Bank Account. The motion passed with unanimous support.

\*Cornwell is the only member currently on the account, she will initiate the process to add Weberling and Twiss.

C. Freedom of Information Act Policy (FOIA)

Headmaster Swan reviewed the FOIA Policy with the Board. It was moved by Cornwell and supported by Spotts that the FOIA Policy be approved and posted on the website. The motion passed 4 Ayes, 1 Nay.

D. Review and Vote on Board Applicant – Laura Koziarski

Discussion of Board Applicant Laura Koziarski. Twiss would like the applicant tabled and voted on at the next meeting to still make the deadline for FSU.

Motion by Cornwell and supported by Weberling that Laura Koziarski's application vote be tabled to the next meeting.

E. A+ Proposal and GPA determination

Headmaster Swan reviewed the proposal that students receiving an A+ not receive a 4.33 but a 4.0 for an A+. Proposal first began because colleges question a GPA over a 4.0 as to whether they are weighted or not.

Motion by Kempinski and supported by Cornwell that students receiving an A+ for courses at the Academy will receive a 4.0 starting in the 2015-2016 academic year.

F. 7/8 Reading Curriculum

Headmaster Swan, with clarification by English teacher, Mrs. Katz, to approve a reading list of books for the combined blended classes of 7<sup>th</sup> and 8<sup>th</sup>. Contains current 8<sup>th</sup> grade texts *Our Town*, *A Night to Remember*, *The Diary of a Young Girl – Anne Frank*, *A Christmas Carol*, *The Golden Goblet* and 7<sup>th</sup> grade text *Anne of Green Gables*. Additions of *Roll of Thunder Hear My Cry* and *The Hobbit* need to be approved. School already has classroom sets. Curriculum tabled to the next meeting, motion by Cornwell and supported by Weberling. Approval to table unanimous.

VIII. Other Business

None

IX. Business/Management Report

A. Headmaster

1. Student Achievement

- Scantron Performance Series Overview.
- Based on cohort information (3+ years at the Academy) 68% of cohort met achievement targets in Math, whereas 59% of non-cohort met the target. In Reading 65% of cohort met the achievement target, whereas 45% of non-cohorts met the target.
- Growth in 8<sup>th</sup> grade math, didn't achieve target, but enormous growth. 2<sup>nd</sup> grade had tremendous growth across the board. 6<sup>th</sup> grade passed the achievement target in Reading and they had direct intervention throughout the year to improve scores.

2. Operations

- Discussion of staff changes that may be coming. Nothing at this time.
- Confirmation that Lisa Howell (former art teacher) will be returning.
- Posted generic elementary position in case we lose anyone to be proactive.
- Summer School – 3 teachers (2 elementary, 1 high school online credit recovery) – all Title I funded.

- 30 kids have applied for 3<sup>rd</sup> grade. Cap is 26, so we have a few over. We will have to look at having two third grade classes if we get more applications.
- Enrollment is close to 230. Not including people who have apps but haven't turned them in.
- Sent 3,500 post cards to all Albion households with door delivery. 16 Cents to mail. Marshall will be hit in the next week or so.

B. Midwest School Services

- Working on format of financials to FSU. Will still show expense columns, will just look different.
- FSU is looking for a 3 Year Financial Plan – Frank Patterson is looking at 230 for 2015-2016 and will use moderate growth for the next few years. Will have a 3 Year Financial Plan prepared at the next meeting to review.
- Removal of Signers
  - Motion by Spotts and supported by Cornwell to remove Erich Heidenreich, Mike Darling, Susan Twiss, Brenda Howrey, and Steven Anderson as signers from the Comerica Bank Account. Motion approved unanimously.

C. Ferris State University  
None

X. Extended Public Comment

None

XI. Board Comments

Dave Twiss appreciates the opportunity to serve as the Board President for the 2015-2016 academic year.

XII. Reconfirmation of Next Meeting Date: August 13<sup>th</sup>, 2015 at 6:00 p.m.  
Rescheduled to Tuesday, August 11<sup>th</sup>, 6:00 PM

Moved by Kempinski, supported by Weberling. Approval of meeting reschedule was unanimous.

XIII. Adjournment

Moved by Cornwell, supported by Weberling to adjourn. Unanimous approval to adjourn. Meeting adjourned at 8:10 p.m.

Proposed minutes respectfully submitted,

Leslie Katz  
Leslie Katz, recording secretary

Date: July 30<sup>th</sup>, 2015

Approved by the Board of Directors at its August 11<sup>th</sup>, 2015 meeting.

Board Secretary Darin DeGuzi  
President

Date: 8/11/15

