

Marshall Academy Board of Directors
Regular Meeting Minutes
December 11, 2014, 6:00 p.m.

APPROVED

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I. Call to Order

The meeting was called to order at 6:05 p.m., at 18203 Homer Rd., Marshall, Mi

II. A Moment of Silence

Board President Twiss asked for a moment of silence.

III. Roll Call

Present: David Twiss, Brenda Howery, Mary Kempinski, Heather Weberling, and Paul Spotts

Excused: Steve Anderson, Patti Cornwell

Also Present: Kate Witucki, Brian Beaudrie, Art Willick, Mary Doane, Susan Mroczkowski, Heather Crabtree, Lyn Meiker, Danielle Anghn-Wynch, and Tammy Tschurhart, and Ann Tschurhart

IV. Public Comment

Comments were made regarding the Art Program and Academy communication with parents.

V. Approval of Consent Calendar

It was moved by Howery, supported by Spotts that the Consent Calendar be approved as amended. Consent Calendar and amendments are as follows:

- December 11, 2014 Meeting Agenda as amended Staff Reimbursement and Request for Proposal were added to new business.
- November 13, 2014 Regular Meeting Minutes as presented.

The motion passed with unanimous support.

VI. New Business

A. Ferris State University Reauthorization Report

FSU representative Art Willick reviewed the reauthorization report with the Board. He Congratulated the Academy on a 5 year renewal. Stating that Marshall Academy is one of FSU's highest performing academic schools. Reminded the Board that the two requirements are (1) not to be a Focus School; (2) Submit a sound financial plan by April 30, 2015 due date.

B. Staff Reimbursement Request

The Motion was made by Spotts, supported by Howery to review reimbursement request information and place on January 2015 agenda. The motion passed unanimously.

C. Request for Proposal

Letters will be mailed to request proposals for service provider. Three companies have been selected by the committee.

VII. Correspondence

None

VIII. Treasurer's Report

A. Monthly Financials

MJ Management Services reviewed the monthly financial report with the Board. It was moved by Kempinski supported by Howrey that the monthly financial report be approved. The motion passed unanimously.

IX. Other Business

A. FERPA Notice

The FERPA notice was reviewed by the Board. The motion was made by Spotts, supported by Howery to approve the FERPA notice. The motion passed unanimously.

B. Homeless Student Policy

The Homeless Student Policy was reviewed by the Board. The motion was made by Spotts, supported by Howery to approve the Homeless Policy. The motion passed unanimously.

C. Dispute Resolution

The Dispute Resolution was reviewed by the Board. The motion was made by Spotts, supported by Howery to approve the Dispute Resolution. The motion passed unanimously.

X. Business/Management Report

A. Headmaster.

Mr. Swan was excused from the meeting due to illness.

B. MJ Management

MJ Management representative Mrs. Witucki informed the Board that all information regarding the Academy building construction concerns and available documentation has been delivered to Foley & Robinette P.C. for review. She also reported that a new Art teacher has been hired.

C. FSU Representative

NA

X. Extended Public Comment

Comments from parents are as follows:

- Importance of communication to the families regarding staff changes and continued updates from the Academy.
- Appreciate the due diligence of the Board in looking at Management options.
- Website still needs work.

XI. Board Comments

None

XII. Reconfirmation of Next Meeting Date

The next regular board meeting will be held on January 8, 2015 at 6:00 p.m.

XIII. Adjournment

Motion made by Spotts, supported by Howery, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 7:25 p.m.

Proposed minutes respectfully submitted,

Kathleen Witucki

Date: December 11, 2014

Kathleen Witucki, recording secretary

Approved by the Board of Directors at its February 12, 2015 meeting.

Board Secretary *Mary Kurash*

Date: 2/12/2015