

Marshall Academy Board of Directors
Regular Meeting Minutes
April 16, 2015, 6:00 p.m.



I. Call to Order

The meeting was called to order at 6:07 p.m., at 18203 Homer Rd., Marshall, Mi

II. A Moment of Silence

Board President Twiss asked for a moment of silence.

III. Roll Call

Present: David Twiss, Brenda Howery, Mary Kempinski, Patti Cornwell, Heather Weberling, and Paul Spotts

Excused: Steve Anderson

Also Present: Brent Swan, Don Haist, Kate Witucki, Jessica Serbantez, Brian Beaudrie, Kelly Inch, Marcy Rader, Leslie Katz, Bob Rome, Evan Jones, Jessica Fellwock, Aaron Grenier, John Miller, Kathryn Osborn, Wesley Knock, Tammy Jeckura, Ann Tschurhart, Kristen McDowell, Nicole Rene' Gustauson, Ralph Cunningham, Frank Patterson, Elizabeth Thompson, Cindy Johnston, Kristi Husted, and Ann Christy Benson

IV. Reading of the Mission Statement

Board President Dave Twiss read the Marshall Academy Mission Statement.

V. Public Comment

Staff member asked if they would be able to ask Management Company questions at this time. It was advised to hold questions until after service company presentations were made.

VI. Approval of Consent Calendar

A. April 16, 2015 Regular Meeting Agenda

It was moved by Cornwell, supported by Kempinski that the April 16, 2015 Meeting Agenda be approved. The motion passed by a 5-yes, 1-no vote.

B. March 12, 2015 Regular Meeting Minutes

It was moved by Cornwell, supported by Kempinski that the March 12, 2015 Meeting Minutes be approved as presented. The motion passed unanimously.

VII. Correspondence

A drafted letter from the Board to Harley & Duke was reviewed by the Board. The motion was made by Spotts, supported by Cornwell to send the letter on behalf of Marshall Academy.

VIII. Treasurer's Report

A. Approval of Monthly Financials

MJ Management Services reviewed the monthly financial report with the Board. It was moved by Cornwell, supported by Kempinski that the monthly financial report be approved. The motion passed unanimously.

IX. New Business

A. Educational Service Provider Presentations

1. Midwest Management Group
2. MJ Management Services Inc.

Service provider presentations were made by both Midwest Management Group and MJ Management Services. Board President Twiss thanked both companies and asked that the Board be prepared to make decision at a Special Meeting.

B. Board Meeting Schedule 2015-16

The motion was made by Cornwell, supported by Kempinski to approved the proposed board meeting schedule 2015-16. The motion passed unanimously.

C. School Calendar Revised

Headmaster Swan would like to hold parent teacher conferences earlier next Spring. The motion was made by Howrey, supported by Spotts to table revised 2015-16 school calendar to the May meeting with specific dates to be provided. Motion passed unanimously.

X. Other Business

A. Committee Reports

1. Budget
A budget planning meeting is scheduled for April 29, 2015 at 4:30 p.m.
2. Marketing
A new website design is up and running. A carnival style open house for all K- 12 grade levels is scheduled for May 20, 2015. Radio advertising is being looked into and a new marketing person will be provided to the Academy.
3. ESP Proposal
The committee requested a special meeting be scheduled to vote on the Educational Service Provider. The special meeting is scheduled for April 29, 2015 at 6:00 p.m.

XI. Business/Management Report

A. Headmaster.

1. Student Achievement
Headmaster Swan reviewed the ACT data and talked about preparations to transition from the ACT to the SAT for next year.
2. Phase I
Headmaster Swan reviewed the A-Z program being used to help close the gap.

3. Operations
Headmaster Swan reviewed a bus transportation proposal, asking the Board to consider providing bus transportation to the Academy. More information will be provided at the May Board Meeting. Headmaster Swan also reported on parking lot repairs needed.

B. MJ Management
Kate Witucki updated the Board regarding the roofing repairs. She also thanked the Board for the work they do for the Academy.

C. FSU Representative
Don Haist congratulated the Academy on reauthorization. He also discussed the new board member recruitment process and available board training offer in Epicenter.

X. Extended Public Comment

Several members of the public both staff and parents asked questions and commented on the Educational Service Provider selection process.

A teacher was happy to announce that the 2015 Senior Class has decided to have a Mid-evil prom this spring.

XI. Board Comments

Board President Twiss welcomed staff and parents to bring ESP questions and concerns to the Board of Directors individually. Reminded them that this is a Board decision that is not taken lightly and that they must be careful not to violate Roberts Rules. He thanked Committee Chair Mary Kempinski for her work on the committee.

Board President Twiss expressed his appreciation and thanked the staff of Marshall Academy for their hard work and sacrifice. He thanked the parents for supporting the Academy. He is humbled to be Board President this year and looking forward to next year.

XII. Reconfirmation of Next Board Meeting Dates

The motion was made by Cornwell, supported by Webberling to change the May 14, 2015 regular meeting time to 5:30 p.m. to allow members to attend the 7:00 p.m. concert at the Academy. The motion passed unanimously.

**The special meeting to select Education Service Provider will be held on:
April 29, 2015 at 6:00 p.m.**

The next regular board meeting will be held on May 14, 2015 at 5:30 p.m.