

Marshall Academy Board of Directors
Regular Meeting
November 9, 2016 6:00P.M.
Proposed Minutes

Approved

I. Meeting Call to Order
Called to order at 6:08P.M.

II. Roll Call
Present: Mary Kempinski, Heather Weberling, Laura Koziarski, Carrie Knobloch, and Patti Cornwell

Also Present: Frank Patterson, Stephanie Kimball, Don Haist, Sarah Burtis.
Public: Deb Palmer, Cyd Deane, Williard Smith, Tammy Jechura, Scott Marvin.

III. Public Comment
None

IV. Approval of Consent Calendar

Motion made by Cornwell supported by Koziarski that the Consent Calendar including the October 12, 2016 Regular Meeting Minutes and the October 12, 2016 Closed Meeting Minutes, be approved. Motion passed unanimously.

V. Correspondence
None

VI. Treasurer's Report

A. October Financial Report

- Reviewed the October Financial Report
- November was consistent with October
- Nothing out of the ordinary

B. 2016-2017 Amended Budget

- The Academy received an extra \$70,000 in at risk funds from the free and reduced numbers. 48% of the student body receives free and reduced lunch.
- Because of the higher student enrollment at 295, management has hired more teachers.
- There was not an increase in administration cost. It was pretty consistent to what management originally budgeted.
- There was a new full time position added to the main office which added expenses in that area.
- Because of the addition of the third bus, bus driver and aide, there was an increase of \$53,000 in transportation expenses.
- Board discussed the ISD tech support person.
- Revenues are expected to be over expenditures.
- The board discussed using a student intern for the tech person.

C. 2016-2107 First Quarter Financials

- All revenues were mostly food sales and grants. There is no state aid until October.
- Everything is pretty consistent and nothing out of the ordinary.
- The school will always see a loss until we receive state aide.

- The board discussed the food service program.

The Board reviewed the October Financial Statement. It was moved by Cornwell and supported by Koziarski that the treasurer's report was approved including the October Financial Statement, and the First Quarter Financials. The motion passed unanimously.

It was moved to approve the amended budget Koziarski and seconded by Cornwell. The motion passed unanimously.

VII. New Business

A. Disciplinary Hearing

- At 6:35 p.m., it was moved by Koziarski and supported by Cornwell that the Board go into closed session for the purpose of considering unacceptable student behavior and student suspension. On a roll call vote of 5-0, the motion carried. ("Yes:" Knobloch, Koziarski, Kempenski, Weberling, Cornwell.)
- At 6:55 p.m., the Board returned to public session.

Katz stated:

I, Leslie Katz, Headmaster of Marshall Academy recommend to the board that a middle school student be suspended until June 14 and must apply for reinstatement before the board.

It was moved by Knobloch and supported by Cornwell to suspend middle schooler. The motion passed unanimously.

B. Board Applications Submitted

- The board reviewed the applications of Scott Marvin and Christine Brundage.
- Will Smith has also submitted an application.
- The board decided to form a small board committee to review the applicants to see who is most qualified.
- The board decided to move the next board meeting date from December 10th to December 6th so that the new board members would be approved in time.

Old Business

a. ILA update

- The board discussed the progress of the ILA program.
- The Academy is still tweaking things and finding data to show how the program is growing.
- More training is being planned.

b. Fundraising

- There are 3 grants being written that are all due the end of November.
- The board wants to form a committee to meet and make sure everything is moving along smoothly.

X. Business/Management Report

A. Headmaster

- Achievement
 - M-step
- Can't share yet

• Fall NWEA Summary

- The goal is for the school to be at or above the norm
- The Academy is doing awesome in reading and math in 3rd grade, 8th grade and 10th grade.
- Others grades weren't too far off and are approaching or at the norm.
- Areas that need the most focus are 2nd, 5th, and 9th grade.
- The Academy identified title one students who are edible based on their scores.
- The Academy has hired a reading interventionist.
- The board discussed the reading buddy program.

• Operations

• Science Teacher Search

- Still do not have a science teacher
- Hoping to get a graduates in December
- The board discussed offering a bonus or posting it as two part time jobs.

Enrollment

- Academy's total for count day was 296
- The School is currently at 287
- There is a parent survey going out to ask questions about the open house and conferences.
- Mrs. Katz clarified that yellow status from Ferris is not a bad thing.
- The Academy is yellow because of all the new changes. It is meant to be a support not a bad thing.
- Parents were emailed about paramedics being onsite. Because of the Skyward automatic heading some parents were confused and thought the paramedics were called about their specific child.
- The board discussed capped class sizes and formed a committee to research this.
- The board discussed getting a mobile unit for extra space.
- The board discussed Latin starting in KG. The curriculum committee will meet to discuss the Latin classes.

B. Midwest School Services

- Mr. Rubley could use some more storage space.

C. Ferris State University

- The board training hours has changed. New board members do same training but old members only have to do 3 credits annually.
- NWEA scores we are in the top 4 of all Ferris Schools
- Lots of stability at Marshall Academy.
- Doing well under the new leadership.

XI. Extended Public Comment

- Parents commented that they would really love the portable idea.
- The board and parents discussed the new attendance policy.
- The school earned \$270 from Hungry Howie's fundraiser. Mrs. Herman's class got the most tallies and they won a pizza party.


XII. Extended Board Comment

- The board discussed having a strategic plan.

XIII. Reconfirmation of Next Meeting Date: Tuesday, December 6th 2016 at 5:00 P.M.
Budget meet at 4:30

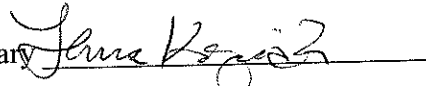
XIV. Koziarski motioned to adjourn, Weberling seconded. Meeting adjourned at 7:42pm.

Proposed minutes respectfully submitted,


 Stephanie Kimball, recording secretary

Date November 9, 2016

Approved by the Board of Directors at its regular, 6th meeting.

Board Secretary 

Date: 12-6-16