

Marshall Academy Board of Directors  
Regular Meeting  
August 18th, 2016 6:00 P.M.  
Proposed Minutes

I. Meeting Call to Order

Called to order at 6:02 P.M.

II. Roll Call

Present: Mary Kempinski, Heather Weberling, Laura Koziarski,  
Patti Cornwell

Also Present: Frank Patterson, Stephanie Kimball, Don Haist, Sara Burtis,  
Public: Cyd Deane, Kristy Husted, John Miller, and Mary Doane

III. Public Comment

A. None

IV. Approval of Consent Calendar

**Motion made by Cornwell supported by Koziarski that the Consent Calendar including the July 13th, 2016 Regular Meeting Minutes, the July 11<sup>th</sup> Special Meeting and the August 18<sup>th</sup>, 2016 Regular Board Meeting Agenda be approved. Motion passed unanimously.**

V. Correspondence

A. None

VI. Treasurer's Report

A. July Financial Report

- Most of July's money came from food service, ILA and a lot of fundraisers
- Payments went down
- Cash balance \$124,000
- Expenses were typical, payroll, mortgage etc.
- July is the first year of the fiscal year
- Lots of advertising. Used \$5000 so far
- Unpaid bills are small
- Used funds to pay maintenance bills on buses

B. 4<sup>th</sup> Quarter Financials

- The management company paid the mortgage in June for July so it would come out of last year's budget.
- Food service was a wash for the year.
  - The school had a lot of startup costs this year, but the food service will be self-sufficient in the future.

**The Board reviewed the July Financial Statement. It was moved by Koziarski and supported by Cornwell that the treasurer's report, including the July Financial Report be approved. The motion passed unanimously.**

VII. New Business

A. Calendar Correction

- President's day was wrong on the school calendar
- The board decided to keep the four day weekend and changed the dates from February 10- 13<sup>th</sup> off to February 17-20<sup>th</sup> off

Motion to approve to calendar correction was made by Cornwell supported by Weberling . The motion passed unanimously.

VIII. Other Business

A. Formal Presentation to Board from Curriculum Committee

- Reading curriculum
  - Daily 5 was being used as curriculum and it shouldn't be.
  - Reading A-Z is to be used as intervention.
  - Teachers need to be re-educated on the proper use of these two programs.
- Science
  - The committee updated the math and science kits for the elementary classes.
  - The school needs to update text books for 6<sup>th</sup> and 7<sup>th</sup> grades. The committee is waiting for next generation standards to come out before ordering.
- Latin
  - will be reinstated.
  - lacking in the elementary grades
- History-
  - The committee found there are no text books k-5, just websites.
  - The committee is gathering info from teachers on where we need to go with history curriculum.

IX. Business/Management Report

A. Headmaster

- Student Achievement
  - M-step
  - No results yet, will have them soon.
- Operations
  - ILA/PBIS
    - Plan is to go school wide with ILA.
    - Mr. DeJong will be middle school coach/during specials.
    - Mr. Grenier will be the 8<sup>th</sup>-10<sup>th</sup> grade coach. His time is built into the schedule.
    - Sarah Burtis was hired as the Behavior Coach
      1. She has been working really hard to redo the student hand book.
      2. Her philosophy is restorative discipline
      3. This philosophy would have community service instead of out of school suspensions.
      4. Reverse suspensions will be used. Parents come to school with students and observe them all day.
      5. She is looking for more parent involvement.
      6. Burtis wants to empower teachers with their discipline and keep kids in the

classroom.

7. Burtis is working with STARR Commonwealth with their STARR Global program which includes the circle of courage, racial healing and trauma and loss for children.
8. Burtis will be trained in these programs and then will train the Marshall Academy staff.

- Enrollment is 289
- The Initial budget was 260
- 3<sup>rd</sup>/4<sup>th</sup> grade split is staffed and ready to go
- 5<sup>th</sup>/6<sup>th</sup> grade split is also ready to go. Staff is waiting for records request to get a final count.
- Katz is waiting to announce who the new 4<sup>th</sup> grade teacher is until she knows for sure if she will do a 5<sup>th</sup>/6<sup>th</sup> grade split. The fourth grade teacher may move into that class and Katz will hire another 4<sup>th</sup> grade teacher.
- Katz has a a Latin teacher in mind
- The school is still in need of a Science teacher for High School

#### B. Midwest School Services

- Marketing
  - Sent out 15,000 postcards targeting Marshall and Battle Creek
  - Mrs. McDowell and Mrs. Kimball attended Kids Day at the Calhoun County Fair and gave out Marshall Academy back backs. This was a huge success.

#### C. Ferris State University

- Haist feels we have a very positive start for the school year.
- He is very excited about the culture the new staff has created.

#### X. Extended Public Comment

- Miller asked about bus maintenance and if it was part of the bus contract
- Patterson responded that if things need to be fixed the school fixes them to standards and the cost is covered by the school.
- Miller asked if the fund budget will go up with enrollment going up.
- Patterson responded that because of the restructuring of debt there won't be such an increase as before.
- Deane showed full page for Shopper and Advisor.
- Doane stated that a parent enrolled today after she saw the ad and called.
- Deane mentioned Penfield is spelled wrong in the post card.

#### XI. Extended Board Comment

- Cornwell stated that she is excited about enthusiasm among staff.
- Kempinski stated that she is really excited about the new school year
- Koziarski mentioned she has an interview for the Battle Creek paper about the new ILA program

XII. Reconfirmation of Next Meeting Date: September 14, 2016 at 6:00 P.M.  
Budget meet at 5:30. Regular meeting at 6 P.M.

XIII. Kempinski motioned to adjourn, Cornwell seconded. Meeting adjourned at 6:40.

Proposed minutes respectfully submitted,

Stephanie Kimball  
Stephanie Kimball, recording secretary

Date: August 18th, 2016

Approved by the Board of Directors at its Sept 14, 2016 meeting.

Board Secretary Jan Kogel

Date: 9-14-16