

APPROVED

**Marshall Academy Board of Directors
Organizational Meeting Minutes
August 14, 2014, 6:00 p.m.**

PROPOSED

I.

A. Call to Order

The meeting was called to order at 6:05.

B. Roll Call

Present: Patti Cornwell, Brenda Howrey, David Twiss, Mary Kempinski,
Steve Anderson, Paul Spotts, and Heather Weberling

Also Present: Brent Swan, Kathleen Witucki, Don Haist, Kristen McDowell,
Mary Doane, and Tammy Jechura

C. Approval of Agenda

It was moved by Cornwell, supported by Howery that the Organizational Meeting agenda for August 14, 2014 be approved. The motion passed unanimously.

D. Motion to declare offices vacant

Motion by Spotts, supported by Anderson that all offices are declared vacant. Motion passed unanimously.

II. Organizational Meeting Business

A. Election of Officers

Motion by Cornwell, supported by Spotts, that David Twiss be appointed President. Motion passed unanimously.

Motion by Kempinski, supported by Cornwell, that Brenda Howrey be appointed Vice President. Motion passed unanimously.

Motion by Howrey, supported by Cornwell, that Mary Kempinski be appointed Secretary. Motion passed unanimously.

Motion by Spotts, supported by Howery, that Heather Weberling be appointed Treasurer. Motion passed unanimously.

Motion by Cornwell, supported by Anderson, that the Election of Officers Resolution be approved. Motion passed unanimously.

B. Organizational Operations

1. Moved by Twiss supported by Cornwell that That the Headmaster be responsible for posting all notices of regular and special meetings in conformance with the Michigan Open Meetings Act. Motion passed unanimously.
2. Moved by Howery supported by Cornwell that the schedule of regular Board meetings and special Board meeting notices shall be posted at the Academy main entrance. Motion passed unanimously.
3. Motion by Anderson supported by Kempinski that Comerica Bank be designated depository for the 2014-15 fiscal year. Motion passed unanimously.
4. Motion by Cornwell supported by Howery that the Marshall Advisor be designated as the official newspaper for all Academy legal notices for the 2014-15 school year. Motion passed unanimously.
5. Motion by Anderson supported by Kempinski that the use of facsimile signatures on checks issued by the academy be approved. Motion passed unanimously.
6. Motion by Cornwell supported by Anderson that the Headmaster be appointed Freedom of Information Act, Office of Civil Rights, Sexual Harassment, Title VI, Title IX, and Section 504 representative, and Homeless Children and Youth Liaison as provided by law. Motion passed unanimously.
7. Motion by Anderson supported by Kempinski that the Headmaster is appointed Chief Administrative Office for the 2014-15 school year. Motion passed unanimously.
8. Moved by Cornwell supported by Spotts that Kevin Foley and Robbinette PC be appointed Board legal counsel for the 2014-15 school year. Motion passed unanimously.
9. Moved by Cornwell supported by Anderson that the firm of Darnell and Meyering be appointed auditors. Motion passed unanimously with the recommendation that it be put out to bid next year.

III. Extended Public Comment

- Tammy Jechura a parent of Marshall Academy commented on how important the art program is to the families at the Academy. She also

commented on the management contract being renewed in a year and that maybe another company should be considered.

- Teacher Mary Doane commented on teacher retention, PE, and concerns about the August 19th open house.

IV. Adjournment

Motion by Cornwell, supported by Anderson, that the meeting be adjourned.
Motion passed unanimously. The meeting adjourned at 6:30 p.m.

Proposed minutes respectfully submitted,

Kathleen Witucki /KW

Recording Secretary

Date: August 14, 2014

Approved by the Board of Directors at its September 11, 2014 meeting.

Mary Kenyon

Board Secretary

Date: 9/11/14