

Marshall Academy Board of Directors
Regular Meeting Minutes
March 13, 2014 6:00 p.m.



I. Call to Order

The Board President administered the oath of office to Paul Spotts and Heather Weberling.

The meeting was called to order at 6:03 p.m., at 18203 Homer Rd., Marshall, Mi

II. Roll Call

Present: Steve Anderson, Mary Kempinski, Paul Spotts, David Twiss, and Heather Weberling

Excused: Patti Cornwell, Brenda Howrey

Also Present: Brent Swan, Kate Witucki, Michael Williamson, Kelly Inch, and Susan Mroczkowski

III. Public Comment

None

IV. Approval of Consent Calendar

It was moved by Kempinski, supported by Spotts that the Consent Calendar including the March 13, 2014 Meeting Agenda (with addition of election of board secretary added), and the February 13, 2014 Regular Meeting Minutes be approved. The motion passed with unanimous support.

V. Correspondence

Correspondence - Ferris State University (FSU)

A. Letter from FSU reporting the results of the semi-annual audit of school personnel.

Correspondences was reviewed and placed on file.

VI. Treasurer's Report

A. Approval of Financial Report

The Board reviewed the January and February financial report. It was moved by Kempinski and supported by Weberling that the financial reports be received. The motion passed unanimously.

B. Budget Planning

Michael Williamson discussed preliminary budget parameters.

VII. New Business

A. Amendment to Trust Agreement

The Board reviewed the proposed amendment to the US Bank Trust Agreement. It was moved by Spotts with support by Kempinski that the agreement be approved. The motion carried without dissent.

B. Revised School Calendar

The Headmaster discussed proposed revisions to the school calendar to address the issue of snow days. It was moved by Spotts with support by Kempinski that the headmaster's plan be approved. The motion carried with unanimous support.

C. Election of Board Secretary

It was moved by Twiss that Mary Kempinski be appointed board secretary. The nomination was supported by Spotts. A unanimous ballot was cast for Mary Kempinski as board secretary.

VIII. Other Business

None.

IX. Business/Management Report

A. Headmaster.

1. Student Achievement

Headmaster Swan reported on Scantron assessment progress and discussed MEAP test comparisons with surrounding school districts. Marshall Academy compared well in most assessments.

2. Operations

The academy has held two kindergarten round-up activities this year so far. Five new students have enrolled for the current school year.

B. MJ Management.

Kate Witucki thanked Susan Mroczkowski for her work at the academy.

C. FSU Representative

NA

X. Extended Public Comment

None

XI. Board Comments

Board members expressed their appreciation for progress on the MEAP assessment.

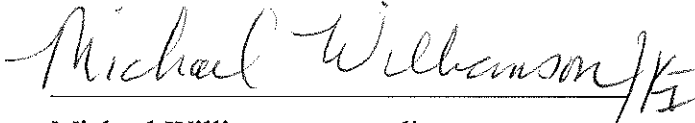
XII. Reconfirmation of Next Meeting Date

Reconfirmation of next regular meeting date April 17, 2014 at 6:00 p.m.

XIII. Adjournment

Motion made by Anderson supported by Kempinski, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 7:15 p.m.

Proposed minutes respectfully submitted,


Michael Williamson, recording secretary


Date: February 13, 2014

Approved by the Board of Directors at its April 17, 2014 meeting.

Board Secretary 