

Marshall Academy Board of Directors  
Regular Meeting Minutes  
February 13, 2014 6:00 p.m.

**APPROVED**

~~**PROPOSED**~~

I. Call to Order

The meeting was called to order at 6:05 p.m., at 18203 Homer Rd., Marshall, Mi

II. Roll Call

Present: Patti Cornwell, Brenda Howrey, Mary Kempinski, and David Twiss,

Excused: Steve Anderson

Also Present: Brent Swan, Kate Witucki, Michael Williamson, Don Haist, Heather Weberling, Paul Spotts, Matthew Parks, Mary Twiss,

III. Public Comment

Comments were received regarding costs for the installation of a security lock and camera for the front door.

IV. Approval of Consent Calendar

It was moved by Cornwell, supported by Twiss that the Consent Calendar including the February 13, 2013 Meeting Agenda, and the November 13, 2013 Regular Meeting Minutes be adopted. The motion passed with unanimous support.

V. Election of Officers

It was moved by Howrey that David Twiss be nominated to fill the vacant position of President. The nomination was supported by Cornwell. There were no other nominations. Mr. Twiss was elected by a unanimous ballot.

VI. Correspondence

Correspondence - Ferris State University (FSU)

A. Letter from FSU reporting the results of the semi-annual audit of school personnel.

B. Letter from M J Management to QPR correcting an error on the staff audit report.  
Correspondence was received and placed on file.

VII. Treasurer's Report

A. Approval of Financial Report

The Board reviewed the monthly financial report. It was moved by Cornwell and supported by Howrey that the monthly financial reports be approved. The motion passed unanimously.

## B. Approval of second quarter Financial Report

The second quarter 2014 financial report was reviewed by the board. It was moved by Cornwell and supported by Howrey that the second quarter financial report be approved. The motion passed with unanimous support.

## VIII. New Business

### A. Best Practice Resolution.

The Board reviewed the MDE Best Practice Resolution. It was moved by Cornwell, with support by Howrey that the resolution be adopted and filed with the Michigan Department of Education. The motion passed with unanimous support.

### B. Budget Planning

President Twiss appointed a budget planning committee with Twiss, Kempinski, and Weberling as members.

## IX. Other Business

Headmaster Swan reviewed the quarterly focus school report with the board. It was moved by Kempinski that the report be received. The motion was supported by Cornwell. The motion was approved without dissent.

## IX. Business/Management Report

### A. Headmaster.

#### 1. Student Achievement

Headmaster Swan reported that Scantron testing was underway. Forty one students met their annual goals by midyear. MEAP assessment reports are delayed until March. The High school is preparing for testing.

The headmaster asked that the book *From the Mixed-Up Files of Mrs. Basil E. Frankweiler* by E. L. Konigsburg be added to the sixth grade curriculum. A motion to approve the request was made by Cornwell and supported by Howrey. The motion passed without dissent.

The Headmaster asked the board to appoint a representative to serve as a member of a committee to evaluate the 'Daily Five' language arts curriculum. President Twiss appointed Mary Kempinski to serve as board representative.

#### 2. Operations

Water has been tested and needs further treatment. This will take place over the weekend.

### B. MJ Management.

Kate Witucki discussed the employment of a new fifth grade teacher.

C. FSU Representative

Mr. Haist recommended the board members take advantage of the professional development scheduled March 15<sup>th</sup> at the Novi Sheraton.

X. Extended Public Comment

A number of parent comments were received regarding the Gryphon's Group and the transition to a new fifth grade teacher.

XI. Board Comments

Each board member commented regarding the focus and culture of the school and his or her commitment to sustaining the school and its program.

XII. Reconfirmation of Next Meeting Date

President Twiss asked that a strategic planning session be scheduled.

Reconfirmation of next regular meeting date: March 13, 2014 at 6:00 p.m. .

XIII. Adjournment

Motion made by Cornwell supported by Howrey, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 7:32 p.m.

**Proposed minutes respectfully submitted,**

Michael Williamson / K  
Michael Williamson, recording secretary

Date: Feruary 13, 2014

Approved by the Board of Directors at its March 13, 2014 meeting.

Board Secretary W. Kaufman

Date: 3/13/14