

**APPROVED**

**Marshall Academy Board of Directors  
Organizational Meeting Minutes  
August 8, 2013, 6:00 p.m.**

~~**PROPOSED**~~

I.

A. Call to Order and Swearing in of new Board Member

The meeting was called to order at 6:05.

Patti Cornwell took the oath of office as a member of the board of directors.

B. Roll Call

Present: Patti Cornwell, Brenda Howrey, David Twiss, Mary Kempinski,  
and Steve Anderson

Excused: John Swett

Also Present: Brent Swan, Kathleen Witucki, Kelly Inch, and Mary Stage

C. Approval of Agenda

It was moved by Cornwell, supported by Kempinski that the Organizational Meeting agenda for August 8, 2013 be approved. The motion passed unanimously.

D. Motion to declare offices vacant

Motion by Twiss, supported by Anderson that all offices are declared vacant. Motion passed unanimously.

II. Organizational Meeting Business

A. Election of Officers

Motion by Cornwell, supported by Kempinski, that John Swett be appointed President. Motion passed unanimously.

Motion by Kempinski, supported by Twiss, that Brenda Howrey be appointed Vice President. Motion passed unanimously.

Motion by Cornwell, supported by Anderson, that David Twiss be appointed Secretary. Motion passed unanimously.

Motion by Cornwell, supported by Kempinski, that Steve Anderson be appointed Treasurer. Motion passed unanimously.

Motion by Twiss, supported by Anderson, that the Election of Officers Resolution be approved. Motion passed unanimously.

#### B. Organizational Operations

1. Moved by Cornwell supported by Anderson that That the Headmaster be responsible for posting all notices of regular and special meetings in conformance with the Michigan Open Meetings Act. Motion passed unanimously.
2. Moved by Twiss supported by Anderson that the schedule of regular Board meetings and special Board meeting notices shall be posted at the Academy main entrance. Motion passed unanimously.
3. Motion by Cornwell supported by Anderson that Comerica Bank be designated depository for the 2013-14 fiscal year. Motion passed unanimously.
4. Motion by Cornwell supported by Kempinski that the Marshall Advisor be designated as the official newspaper for all Academy legal notices for the 2013-14 school year. Motion passed unanimously.
5. Motion by Twiss supported by Cornwell that the use of facsimile signatures on checks issued by the academy be approved. Motion passed unanimously.
6. Motion by Anderson supported by Cornwell that the Headmaster be appointed Freedom of Information Act, Office of Civil Rights, Sexual Harassment, Title VI, Title IX, and Section 504 representative, and Homeless Children and Youth Liaison as provided by law. Motion passed unanimously.
7. Motion by Kempinski supported by Cornwell that the Headmaster is appointed Chief Administrative Office for the 2013-14 school year. Motion passed unanimously.
8. Moved by Twiss supported by Kempinski that Kevin Foley be appointed Board legal counsel for the 2013-14 school year. Motion passed unanimously.
9. Moved by Cornwell supported by Twiss that the firm of Darnell and Meyering be appointed auditors.

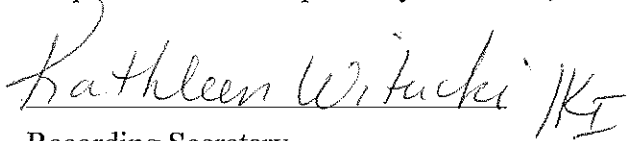
III. Extended Public Comment

There was none.

IV. Adjournment

Motion by Twiss, supported by Cornwell, that the meeting be adjourned. Motion passed unanimously. The meeting adjourned at 6:22 p.m.

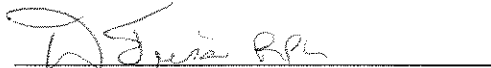
Proposed minutes respectfully submitted,

 Kathleen Witucki

Recording Secretary

Date: August 8, 2013

Approved by the Board of Directors at its Sept 12, 2013 meeting.

  
Board Secretary

Date: 9/12/13