

APPROVED

Marshall Academy Board of Directors
Regular Meeting Minutes
May 9, 2013 6:00 p.m.

PROPOSED

I. Call to Order

The meeting was called to order at 6:00 p.m., at 18203 Homer Rd., Marshall, Mi

II. Roll Call

Present: Steve Anderson, Patti Cornwell, Brenda Howrey, Mary Kempinski, and John Swett

Excused: David Twiss

Also Present: Brent Swan, Jim Ridders, Kate Witucki, Michael Williamson, Mary Stage

III. Public Comment

None

IV. Approval of Consent Calendar

It was moved by Cornwell, supported by Howrey, that the Consent Calendar, including the May 9, 2013 Meeting Agenda; and the April 11, 2013 Regular Meeting Minutes be approved. The motion carried without dissent.

V. Correspondence

A. Audit Engagement Letter

The Board received an audit engagement letter from Darnell and Meyering, auditors. It was moved by Cornwell that the engagement letter be approved. Howrey supported the motion. The motion carried without dissent.

VI. Treasurer's Report

A. Approval of Financial Report

The Board reviewed the monthly financial report. Questions regarding the report were addressed by representatives of MJ Management.

It was moved by Cornwell and supported by Anderson, that the monthly financial report be approved. The motion passed unanimously.

The Board reviewed the quarterly financial report for the third quarter of fiscal 2013.

It was moved by Cornwell and supported by Anderson, that the quarterly financial report be approved. The motion passed unanimously.

VII. New Business

None

VIII. Other Business

None.

IX. Business/Management Report

A. Headmaster.

1. Student Achievement/Academic Improvement

The headmaster commented briefly on the prospects for student enrollment in the coming year before excusing himself to attend a parent meeting.

2. Phase II Activities

Headmaster Swan reported that the academy is completing the third administration of the Scantron assessment. Preliminary scores are promising. The administration of the assessment to primary grade students is going well.

2. Operations

The headmaster updated the Board regarding repair the roof and flashings. A report from the supplier of the roofing system has not been received to date.

B. MJ Management.

Kate Witucki commented briefly on insurance renewals and recognition of long term employees.

C. FSU Representative

Dr. Ridders commented on his visit to the academy in very positive terms.

X. Extended Public Comment

Mary Stage shared information regarding the Kiwanis Environmental Learning Day with the board.

XI. Board Comments

Patti Cornwell discussed possible ways to make the use of Facebook and other social media more effective for the academy.

XII. Reconfirmation of Next Meeting Date

It was confirmed that the 2014 budget hearing and the next meeting be June 13, 2013 at 6:00 p.m.

XIII. Adjournment

Motion made by Cornwell supported by Howrey, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 6:47 p.m.

Proposed minutes respectfully submitted,

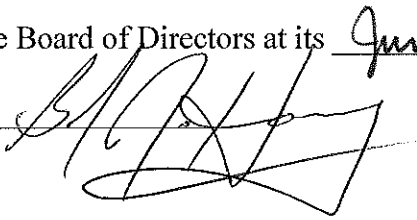
Michael Williamson / KE

Date: May 9, 2013

Michael Williamson, recording secretary

Approved by the Board of Directors at its June 13, 2013 meeting

Board Secretary



6/13/13