

APPROVED

Marshall Academy Board of Directors
Regular Meeting Minutes
January 10, 2013 6:00 p.m.



I. Call to Order

The meeting was called to order at 6:04 p.m., at 18203 Homer Rd., Marshall, Mi

II. Roll Call

Present: Brenda Howrey, Mary Kempinski, John Swett, and David Twiss

Excused: Patti Cornwell

Also Present: Brent Swan, Art Willick, Kate Witucki, Michael Williamson

III. Public Comment

None

IV. Approval of Consent Calendar

It was moved by Howrey, supported by Twiss that the Consent Calendar including the January 10, 2013 Meeting Agenda, the November 8, 2012 Regular Meeting Minutes, and the November 26, 2012 Special Meeting Minutes be approved. The motion passed with unanimous support.

V. Mid-Contract Review – Ferris State University (FSU)

Art Willick, representative of FSU, presented the results of the Mid-Contract Review. Board members commented briefly. Mr. Willick was thanked for his presentation.

VI. Correspondence

A. Correspondence - Ferris State University (FSU)

A letter regarding student achievement on a cohort versus new student basis on the Scantron Assessment.

A letter noting the Academy met participation targets for the Scantron testing program as required by the authorizer.

The communications were received and placed on file.

VII. Treasurer's Report

A. Approval of Financial Report

The Board reviewed the monthly financial report. It was moved by Twiss and supported by Kempinski that the monthly financial report be approved. The motion passed unanimously.

VIII. New Business

None.

IX. Other Business

A. Marketing

The board discussed the need for focused marketing to bolster enrollment and attendance. The headmaster will report on marketing activity and plans at the next regular board meeting.

B. Iowa Testing

The board discussed the amount of time devoted to assessment and testing. It was moved by Howrey, with support by Kempinski, that the requirement for administration of the Iowa Test of Basic Skills (ITBS) be waived for the current school year. The motion passed without dissent.

IX. Business/Management Report

A. Headmaster.

1. Student Achievement/Academic Improvement

Headmaster Swan reported on the academy's Phase 2 activities. The headmaster updated the board on the use of data in more effective ways to target student needs and improve instruction. Data is also being used to help students set individual achievement goals and to become active participants in monitoring and measuring their progress in achieving learning goals.

2. Operations

The headmaster reviewed a number of facility concerns. Defects in the structure of the roof are being investigated. The academy may consider litigation in regard to structural issues. The academy is reviewing the entrance structure in regard to safety. Modifications may be recommended.

B. MJ Management.

No Report

C. FSU Representative

N.A.

X. Extended Public Comment

None.

XI. Board Comments

David Twiss reported on the progress of the board policy review.

XII. Reconfirmation of Next Meeting Date

Next meeting will be February 14, 2013 at 6:00 p.m.

XIII. Adjournment

Motion made by Kempinski, supported by Twiss, that the meeting be adjourned.
Motion passed unanimously. Meeting adjourned at 7:12 p.m.

Proposed minutes respectfully submitted,

Michael Williamson /K

Date: January 10, 2013

Michael Williamson, recording secretary

Approved by the Board of Directors at its February 14, 2013 meeting.

Board Secretary D. Twiss Rh